

PORTISHEAD AND DISTRICT HORTICULTURAL SOCIETY

ANNUAL FLOWERSHOW & COUNTRY FAIR

Please note NO Arena Event type sites can be booked other than via the Arena Events Secretary

SPACE – Is sold in multiples of 10 feet, with a depth of 10 feet. Outside display caravans .mobile units etc, will be charged according to size. Early applications are advised to avoid disappointment.

TABLES/CHAIRS – 6 foot trestle tables and folding chairs can be hired and should be requested in advance (as above)

POWER SUPPLY – 13 amp power supplies to run low demand electrical units can be provided at many sites within the marquee. Each marquee has adequate overhead lighting. Power is not available outside of the marquee. Portable generators are only allowed with prior approval.

JUDGING – All Stands are to be ready for Judging by 12.00 noon Saturday. No Judge may be approached other than by the Official Steward. One authorised person may stay by the stand during judging. All Traders, irrespective of the size of the display are eligible for competition if they so wish. Stand Numbers must be displayed whilst judging takes place.

DISMANTLING – NO PART OF A TRADE STAND MAY BE DISMANTLED OR REMOVED

BEFORE 6 PM ON SUNDAY. Please observe this regulation, as even late comers have paid entry to the show and are entitled to see the WHOLE of the show. For safety reasons NO vehicles – including Traders, PHS Volunteers or exhibitors are permitted to move onto or off the Showground until the show closes at 18.00 on Sunday.

SETTING UP- the Showground will be open from 09.00 to 22.30 on the day before the show (Friday) and from 09.00 Saturday. Trade Stands must be complete by 12.00 noon Saturday.

Please note that exhibitors with stands inside the marquee are not permitted to erect gazebos.

TRADING – The show opens from 12.00 to 18.00(6.00pm) on Saturday and 10.00 to 18.00 (6.00 pm) on Sunday. Naturally, Traders may sell their goods/services for the whole period the Show is open.

DAMAGE – No holes are to be dug in, or damage caused to the Showground. All rubbish must be collected, bins/bags are provided.

SECURITY – The Society will take all reasonable care of Exhibits and Goods held in trust at the show. To this end a professional security company is employed for 4 nights. We advise Traders to obtain insurance cover to protect themselves against loss, damage or liability. Portishead & District Horticultural Society does not accept responsibility for any loss, damage or liability.

CATERING AND AMENITIES – Refreshments will be available at reasonable prices throughout the opening hours of the show.

Traders are NOT to sell food for immediate consumption from their stalls, unless otherwise approved by the Committee in advance of the Show.

Toilet facilities are available in the main pavilion.

FUNDRAISING – Traders wishing to hold a raffle prize draw for any charitable or other purpose must comply with the provisions of the Betting and Lotteries Act. Please note there will be limited numbers of Traders allowed to run Raffles/Tombola's. Fundraising may only take place in the immediate vicinity of the allocated site. Stall holders claiming charity status must provide evidence of their standing (i.e. Charity Number) when applying for sites. No response will be made to those who do not provide this

VEHICLE PASSES – Traders will be issued with One Trader Vehicle Pass, allowing access to the Traders Car Park during the show. This must be displayed prominently and shown before entry. No vehicle will be admitted, without a valid pass. Prior to the show, Vehicles are allowed entry to the field without passes. All vehicles without passes must vacate the field by 12.30 on Saturday. Ample parking is available in the Visitors Car Park (opposite the Show field). No vehicle may move or park elsewhere on the Showground during the Show for safety reasons.

TRADERS PASSES – Two Traders Passes will be issued to each Stand. This allows unlimited access during the Show. These will be posted to Traders, along with Vehicle pass and other information in early July.

LIMITED PASSES – On production of a list of named Assistants a maximum of 8 Limited Passes (one entry only) may be purchased for ½ the normal cost of admission to the Show. Limited passes should ideally be ordered when reserving a site, however, they can be obtained from the Trade

Security's Office from 9.00 on Saturday.

RESERVATION – No Trade Stand is reserved until a completion application form is received by the Trade Secretaries, assuming space is available. The Committee reserves the right not to allocate a specific site. Confirmation of allocation will be sent shortly after receipt of an application. Full details of the site allocation, Trade and Vehicles passes and other necessary information will be sent in late June/early July.

Directions to the Showground are visible on Google Map and are opposite Gordano School on the B3124 Clevedon Road, post code for field BS20 7RA.

PLEASE SEND COMPLETED APPLICATIONS AND CHEQUES MADE PAYABLE TO:

PORTISHEAD HORTICULTURAL SOCIETY (PHS) to

The Trade Secretary : Ms Penny Pine, The Orchard, Clapton Lane, Portishead, North Somerset BS20 7RA